

Accessing Email from your Smart Phone:

1. Download free “Microsoft Outlook” app made by Microsoft Corporation.
2. Open the app after it downloads.
3. Enter your email address: `firstname.lastname@fwusd.org`
4. Select “Add account.”
5. Enter your password.
6. If prompted, change your password and select “Update password and sign in.”
7. When prompted to add another account, on iPhone select “Maybe Later” and on Android select “Skip.”