

## **Maternity or Medical Leave Information**

Please notify your school administrator if you plan to take time off (lasting more than five days) for maternity or medical leave. **Call Elaine Kimbler at ext. 8825** to schedule an appointment to meet with Dr. Ground.

Family Medical Leave Act (FMLA) paperwork must be completed prior to your leave. If you have any questions, please feel free to contact **Elaine Kimbler at ext. 8825**. Certain requirements must be met in order to be eligible.